POSTGRADUATE INSTITUTE OF SCIENCE

UNIVERSITY OF PERADENIYA

**POSTDOCTORAL FELLOWSHIP/ VISITING SCHOLAR (PFVS) SCHEME**

**MONTHLY PROGRESS REPORT**

**Instructions**

**Progress Report:** The soft copy of the monthly progress report must be submitted through email to the Director, PGIS ([director@pgis.lk](mailto:director@pgis.lk)) and a hard copy to the AR/PGIS by 30th of every month. The progress report shall be more than 01 page and must be endorsed by the supervisor/mentor.

Reports must be saved using the following naming convention: year of award\_PFVS\_Progress\_Report-[insert Report #]\_Surname\_Grant#.

E.g. 2023\_PFVS\_Progress\_Report-2\_Ranasinghe\_xzy

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**POSTDOCTORAL FELLOWSHIP/ VISITING SCHOLAR SCHEME**

**PROGRESS REPORT**

|  |  |  |  |
| --- | --- | --- | --- |
| Project Title |  | | |
| Name of the Fellow/ Scholar |  | | |
| Supervisor/ Mentor |  | | |
| Year/ Month of award |  | Total funding | LKR |
| Reporting Year/ Month |  | | |

|  |
| --- |
| 1. Objectives of the Project (As in the project application) |
|  |
| 2. Any changes made to the original objectives |
|  |
| 3. Progress made during the month |
|  |
| 4. Have you experienced any difficulties that affected the progress of the research project |
|  |
| 5. Research plan for the next month |
|  |

|  |  |  |
| --- | --- | --- |
| 6. Budget expenditure (*for Reports of each six month only*)  Describe how the project funding has been expended. | | |
|  | **Description** | **LKR** |
| Personnel |  |  |
| Equipment |  |  |
| Consumables |  |  |
| Laboratory analysis |  |  |
| Travel and subsistence |  |  |
| Miscellaneous |  |  |
| **Total** | |  |

|  |  |
| --- | --- |
| 7. Certification | |
| I certify that this is an accurate report for the period it covered. | |
| Signature:  Supervisor/Mentor | Date: |
|  | |
| Special comments/ Observations | |
|  | |
| Signature:  Supervisor/Mentor | Date: |

|  |  |
| --- | --- |
| 8. Approval | |
| I certify that this monthly report is satisfactory. | |
| Signature:  Chairman/ Research Fellowship Committee | Date: |