**POSTGRADUATE INSTITUTE OF SCIENCE**

**University of Peradeniya**

APPLICATION FOR REFUND OF SCIENCE /LIBRARY DEPOSITS

1. Full Name :……………………………………………………………………………….................
2. Registration No :……………………………………………………………………………….........
3. Address :………………………………………………………………………………......................
4. Programme :………………………………………………………………………………................
5. Board of Study :………………………………………………………………………………..........
6. Date of Completion of the Programme : …………………………………………………………....
7. Your Bank account Details: Bank ........................................ Branch: .............................................. Account No:...................................................... (Kindly attach the bio data page of your passbook)

Date :……………………… ……... ….…………………………

 Signature of Applicant

**Library Use :**

To be certified by the Librarian / Senior Asst. Librarian/ Assistant Librarian. (The relevant Libraries)

 **(I)** Senior Asst. Registrar / PGIS

 This is to certify that the above named student has no liabilities to the Library.

 …………………………………………….

 Librarian / Main Library Date :………………………………

**(II)** Senior Asst. Registrar / PGIS

This is to certify that the above named Student has no liabilities to the Library.

(a) ……………………………………………….

Senior Asst. Librarian/ Science Library Date :…………………………

(b) ……………………………………………….

Senior Asst. Librarian/ Engineering Library Date :…………………………

……………………………………………….

(c) Senior Asst. Librarian/ Medical Library Date :…………………………

(d) ……………………………………………….

Senior Asst. Librarian/ ……………….Library Date :…………………………

**Laboratory Use :**

To be certified by the Head of the relevant Department/s of Faculties

Senior Asst. Registrar / PGIS

This is to certify that the above named student has no liabilities to this department. His/ her Science Deposit may be released.

(a) Department of …………………………………………. Checked by : ……………………….

 .…………………………………………

 Head of the Department…………………………………… Date: ……………………...

(b) Department of ………………………………………….Checked by : ……………………….

 .…………………………………………

 Head of the Department…………………………………… Date: ……………………...

(c) Department of ………………………………………….Checked by : ……………………….

 .…………………………………………

 Head of the Department…………………………………… Date: ……………………...

(d) Department of ………………………………………….Checked by : ……………………….

 .…………………………………………

 Head of the Department…………………………………… Date: ……………………...

**Computer Lab**

Senior Assistant Registrar/ PGIS,

This is to certify that the above named student has no liabilities to the Computer Unit of the PGIS. His/ her Science Deposit may be released.

………………………………………………

Electronics Engineer / Computer Unit - PGIS Date : ………………….

FOR OFFICE USE ONLY

Senior Asst. Bursar / PGIS

The above named student has successfully completed his/ her Diploma/ M.Sc./ M.Phil./ Ph.D. degree Programme. He / She is not in arrears of fees. He / She has paid the Library Tickets of Rs. ……………………… and Science Deposit of Rs… ……………… on …………………… He/ She has / no liabilities as indicated above or to the Institute. The following deposit /s may be refunded.

Science Deposit Rs. …………………………….. Library Tickets Rs. …………………………..

Remarks :

Checked by :………………………………………

Date :………………………………….. …………………………………………

 Senior Asst. Registrar / PGIS