

**POSTGRADUATE INSTITUTE OF SCIENCE
UNIVERSITY OF PERADENIYA**

**STATEMENT OF INSTRUCTION
LECTURE CLAIM - ONLINE TEACHING
(Period.....)**

Please fill-in all the information and submit the completed claim with the supporting documents (if any).

Name of Lecturer/Demonstrator:

NIC Number:

Address :

M.Sc. Programme :

<p><i>To be filled/checked by the M.Sc. Programme Coordinator:</i></p> <p>Academic year: .../..... Semester: Course Code: Number of Credits:</p> <p>Number of lecture hours allocated to the above Lecturer/Demonstrator</p>
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NOTE: When a live online session is conducted, please indicate the date / time and the number of participants in the session. Please attach the usage report of the PGIS LMS obtained from the LMS administrative staff.

Date	Duration of Class From - To-	No. of Hours	Title of the Lecture	Mode of delivery (Check all that apply)	Signature of the Lecturer
				<input type="checkbox"/> Live lecture session (Zoom/Google meet, Skype, ...) <input type="checkbox"/> Live tutorial discussion (Zoom/Google meet, Skype, ...) <input type="checkbox"/> Recorded video <input type="checkbox"/> Narrated presentations <input type="checkbox"/> Assignments/Tutorials <input type="checkbox"/> Quizzes <input type="checkbox"/> Other (Online resources, YouTube Videos, etc...)	
				<input type="checkbox"/> Live lecture session (Zoom/Google meet, Skype, ...) <input type="checkbox"/> Live tutorial discussion (Zoom/Google meet, Skype, ...) <input type="checkbox"/> Recorded video <input type="checkbox"/> Narrated presentations <input type="checkbox"/> Assignments/Tutorials <input type="checkbox"/> Quizzes <input type="checkbox"/> Other (Online resources, YouTube Videos, etc...)	

Recommended Hours -

Programme Coordinator:

Chairperson/Board of Study:

Director/PGIS :

Date:

*Lecture claims may be submitted to the PGIS even before releasing the GPA

Settling the Lecture Claims (for late submissions*)

Submission time	Percentage of Payments made
If the claims are submitted to PGIS within 6 months of releasing the GPA (1-6 months)	100% will be paid
If the claims are submitted to PGIS between 6 to 12 months of releasing the GPA (6 – 12 months)	50% will be paid
The claims are made after 1 year of releasing the GPA	No payment will be paid and the amount will be transferred to research and scholarship fund of the PGIS.

* The claims submitted after the given deadline will not be approved.